

CLOTTON HOOFIELD PARISH COUNCIL MEETING

Monday 15th March 2021 at 19:00 via Zoom

MINUTES

PRESENT

Cllr Richard Roberts (Chair), Cllr Peter Manby, Cllr Geoffrey Bibby, Cllr Charles Kinsey, Cllr Jane Nicholas, Cllr Harry Tonge (CWaC)

Public – 2

APOLOGIES - Cllr John Leather (CWaC)

DECLARATION OF INTERESTS - None

PUBLIC PARTICIPATION

Huxley Church of England Primary School – a resident thanked the Parish Council for allowing them to attend the previous meetings to raise awareness of the consultation regarding the future of Huxley Church of England Primary School. She confirmed that the Primary School had now been given the go ahead to implement the recovery plan and the school is currently undertaking recruitment of staff and also the registration of pupils to start after the Easter half-term.

The school is currently working on raising the profile of their facilities via the local newspapers, radio and TV.

The Parish Council congratulated the Primary School for all of the hard work that they have undertaken and for the successful outcome they had achieved.

Cllr Tonge reported that since the last Parish Council meeting CWaC have agreed the budgets for 2021-22. Residents will be receiving the update to the Council Tax, the increase is 4.99% which is the highest the Council are allowed to set without public consultation. Cllr Tonge confirmed that the majority of the Council Tax increase is due to Adult Social Care Services.

Cllr Tonge also reminded the Parish Council that the last day for people to contribute to the Waste Strategy is 18th March 2021.

Cllr Tonge also reported that he and Cllr Leather have spent a large amount of time recently dealing with issues to do with localised flooding across the ward. He also confirmed that CWaC has also focused a lot of attention on this matter across the wider CWaC area.

One resident left the meeting.

MINUTES

59. **Resolved** that the Minutes of the Parish Council Meeting held on 18th January 2021 were accepted as a true record and signed by the Chairman.

ACTIONS SINCE LAST MEETING

The following actions were completed since the last meeting that were not otherwise on the agenda and discussed in the meeting: -

Highways – A51 40mph Speed Reduction – this has been completed in February 2021.

Community Clean-up Event – a resident has raised the issue of what can be done to address the increasing amount of litter along the A51 and the missing bin in the lay-by just along from The Bulls Head. The resident also suggested that a voluntary litter pick may help.

Missing Bin in the Layby – We have received previous notification from CWaC that the bin has been removed due to the bin being inappropriately used and filled with household waste.

Community litter picking – areas highlighted: A51, Corkscrew Lane and outside the 50p Shop – needs further consideration once lockdown has eased.

Cllr Bibby confirmed that he undertook litter pick along Willington Lane.

ACTION: Write to the 50p shop – and ask them to monitor the outside of their property.

ACTION: Contact CWaC – are the weekly litter picking of layby still taking place as we have again received complaints.

ACTION: Once CWaC have given the go ahead that Community Litter Picking can take place – bring this to the next meeting for discussion and agreement.

Parish Council Vacancies: contact businesses once they have started back up after lockdown.

ACTION: continue to advertise vacancies on website, Facebook and notice boards.

Collaboration with other Parish Councils – put on July's meeting.

CWaC Waste Consultation – following Cllr Roberts' attendance at the Waste Consultation he circulated the Q&A he received around the Parish Council.

Cinder Lane – It was reported that the regular gully cleaning of Cinder Lane was last undertaken in April 2020 – next time scheduled for April 2021.

CO-OPTION

Following the advertisement of the vacancies for the Parish Council it was reported that no applications had been received. Cllr Roberts confirmed that once the lockdown had been eased then the Parish Council would write to businesses to see if they would be interested in these vacancies.

PLANNING

The Planning Register dated 5th March 2021 was circulated for Parish Councillors consideration.

20/04866/FUL – 5 Yew Tree Bank, Clotton – Neutral support submitted.

21/00088/FUL – Brooklea, Duddon Road, Cotton – Neutral support submitted.

ACCOUNTS

60. **Resolved** to accept the cash book and YTD summary dated 05/03/2021.

61. **Resolved** to accept the income of £0.06 and £0.06 from Bank Interest

62. **Resolved** to accept the payments since the last meeting of: -

Clerk's Salary	Tax point 11 & 12	£431.32
Clerk's Expenses		£99.50
HMRC	Tax point 11 & 12	£114.00
Account Centre	Invoices 5065, 5193, 5318, 5442, 5572 & 5723	£72.00
Linux	Accessibility & GDPR Update on website	£117.46
Ashton Hayes & Horton-cum-Peel Parish Council	Training for Clerk split between 5 Parish Council	£18.00

Bank Reconciliation against Cashbook YTD

63. **Resolved** to approve the Bank Reconciliation as presented to the meeting dated 5th March 2021.

Instruct an Internal Auditor for 2020-21

64. **Resolved** to request Mr Sanders undertake the internal audit for 2020-21.

Payroll Provider

65. **Resolved** to approve the change of payroll provider to Autela Payroll Company.

HIGHWAYS

The issues logged via CWaC Report IT system have been reported, logged, monitored and updated since the last meeting.

The following issue were closed: -

- Streetlights fault outside Bulls Head

- Blocked grid next door to 50p shop.

- Blocked drain on Corkscrew Lane (by K9 Kennels)
- Fly Tipping of old tyres on Corkscrew Lane
- Blocked grid on Hoofield Lane
- Pot Hole – Hoofield Lane
- Flooding on Cinder Lane
- 30mph sign fallen off post
- Sign on A51 damaged and falling off

Flooding

Cllr Kinsey highlighted concern due to the amount of flooding along the A51, several properties had been breached and residents have had to leave their properties – some of these properties' residents are now finding they are not able to obtain insurance.

It was reported that the gullies along the A51 have been cleared.

Cllr Roberts also reported that Corkscrew Lane has also been flooded again recently, he sought clarification if CWaC had completed their investigations as to if the missing grid(s) had been located along Corkscrew Lane.

Cllr Tonge reported that several residents have been in touch with Cllr Leather regarding the flooding on the A51. He confirmed that there has been a lot of attention focused on Northwich following the flooding. Cllr Tonge and Cllr Leather and other Ward Councillors are also trying to keep the focus on rural flooding on the agenda with CWaC.

Cllr Tonge also reported that there had been a recent Flooding webinar run by CWaC that had been very well attended. Following this there have been debriefs with Ward Councillors. Cllr Tonge highlighted that himself, Cllr Leather and several other ward councillors continue to lobby to keep the focus in within the rural areas.

There has also been a small group set up by CWaC Scrutiny Committee to look at the adequacy of the emergency response work on the evening of the flood.

Cllr Tonge also reported that Kelsall Parish Council are looking to set up a 'flood management group' to look at the issues that affect their community, a lot of the issues caused in Kelsall are due to the culverts and blocked culverts.

Additionally, there are also highway issues and CWaC are prioritising their workload across this area.

Cllr Tonge also highlighted that he has only been able to locate one officer who is a flood expert within CWaC. This officer not only looks at the gullies, identifies the ones that need clearing but also looks at the land around to see if there are any other measures that can be put in place to resolve problems. This officer's workload had increased considerably recently. Therefore, CWaC are limited on resources.

ACTION: look to what the Parish Council could put in place to try to avoid flooding in the area in the future – put on Agenda for next meeting.

Cllr Kinsey to ask Stuart Roberts where the pinch points are with regards to flooding in Clotton & Hoofield.

Speak to the Environment Agency – how can we mitigate the risk of flooding for the future in our area, showing maps of – could they attend a meeting in April.

Cllr Tonge to ask CWaC for a report on why the flooding happened in January.

PCSO Update

The February monthly report from the PCSO had been received and circulated. It was reported that Willington Parish Council had confirmed that they would be prepared to loan the speed camera they had purchased to Clotton Hoofield Parish Council subject to the training on the use of it being arranged.

ACTION: Chase Jack re training for Speed Camera Training

ACTION: Following the Speed Monitoring in Clotton recently, Cllr Roberts asked how many cars were checked and how many of those were driving over the limit? and what type of speeds were they travelling? Jack therefore to be asked to provide more detailed data.

Travellers

Cllr Kinsey raised concern about the level of Travellers sites popping up around CWaC. It was reported that sites had appeared by Okells' Nursery and Tarvin Sands, it was also highlighted that land had been purchased outside of the parish as you travel to Tarporley roundabout.

Cllr Tonge confirmed that a planning application had been submitted for the site by Okells' Nursery, therefore the Planning Enforcement cannot get involved until the planning application has been considered. Tarvin Parish Council have commissioned an agency to review and provide a response which is substantial, and this has now been submitted to CWaC.

NEIGHBOURHOOD DEVELOPMENT PLAN

The newsletter regarding the Neighbourhood Development Plan was circulated on the weekend of 13th March. Cllr Manby suggested that contact be made with Iddenshall Hall to understand how the residents vote and if they require any further information with regards to the Neighbourhood Development Plan.

ACTION: Cllr Roberts undertook to telephone Iddenshall Hall.

ACTION: Confirm if the Parish Council are allowed to keep the information up on the website and noticeboards during Purdah?

ACTION: Encourage residents to apply for a postal vote for those that want one – put on website, Facebook and noticeboards.

CORRESPONDENCE

Cllr Roberts reported that the Parish Council receive a lot of information from CWaC and CHALC on a weekly basis and that he has started pulling a summary of information relevant to residents together and putting it on Facebook.

Additionally, the following correspondence had been received: -

Neighbourhood Planning Training – it was felt that this was not relevant at this present time.

Speeding Zoom Event run by CHALC (16th March) – Cllr Manby confirmed that he was hoping to attend.

NEWSLETTER

- Flooding is an additional key item for the next Newsletter (other topics had been highlighted at the previous Parish Council meeting of 18th January)
- Wait until after May and we have the results of the Neighbourhood Planning Referendum

RISK ASSESSMENT

66. **Resolved** to approve the Risk Assessment for 2021-22 – subject to “Temporary” being removed from the Job Title line of the Clerk.

ASSET REGISTER

67. **Resolved** to approve the Parish Council's Asset Register for 2020-21 – subject to the 2 x new noticeboards being added to the Asset Register.

DATE OF THE ANNUAL GENERAL MEETING

The next meeting would take place on Monday 17TH May 2021.

The meeting closed at 20:45

Signed Dated

Trudy Ryall-Harvey, Clerk
15/03/2021